

FREQUENTLY ASKED QUESTIONS

Who Can Enter?

NCMPR members and nonmembers can enter. The creative effort/concept must have originated from a community or technical college or district or state governing organization for two-year colleges within their designated district. Entries may not be submitted through an ad agency; submissions should be made through a college, district or state governing association only.

What to Enter?

- Entries must have been published, broadcast, displayed and used between **July 1, 2018 and June 30, 2019**.
- Entries must be new designs or publications in the entry year; those that represent previously submitted work with minor modifications will be disqualified.
- Entries must be original, creative work, without the use of templates that can be customized for individual college use.
- A contestant may submit as many entries in each category as desired. The same entry may not be submitted in two separate categories except as noted.

What are the Entry Fees?

NCMPR Members

Early-bird: \$30 per entry (for entries submitted and payment processed on or before July 19)

Regular: \$40 per entry (for entries submitted and paid for after July 19 and by Aug. 2)

Nonmembers \$80 per entry

What are the Entry Deadlines?

July 19

Early-Bird

(Mail-in entries must be POSTMARKED on or before July 19. Electronic/online entries must be UPLOADED by 5 p.m. PACIFIC.)

Aug. 2

Regular

(Mail-in entries must be POSTMARKED by the close of business on Aug. 2. Electronic/online entries must be UPLOADED by 5 p.m. PACIFIC.)

How Do I Get Started?

- 1) If this is **your first time** logging in to the award platform, go to <https://ncmpr.secure-platform.com/>. Select **My Account** on the top navigation bar. Complete the required fields under **Create My Account**. You will receive an email confirmation that your account has been successfully set-up.

If you don't find your college on the drop-down list, call the national office at 505-349-0500.

- 2) If you **submitted entries in the 2018 district Medallion or Paragon contest**, you will use your same username and password to log in. Go to <https://ncmpr.secure-platform.com/> to log in under **My Account**.
- 3) NCMPR recommends you designate one individual from your college to submit and pay for all entries. When returning to the site, click on **My Account** to log in.

How Do I Get a Receipt?

You may pay by check or credit card.

- A) After processing payment, you will receive a confirmation via email with a link to print your invoice/receipt.
- B) You may also go back to your account at any time to retrieve receipts/invoices by selecting "Invoices" on your account dashboard.

SPECIAL NOTE

For mail-in entries, print an entry form and attach it to the entry. Make sure to mail items to your district Medallion coordinator. For more details, see the **Call for Entry brochure** at:

<https://www.ncmpr.org/medallion-awards>