

# 2018 District

# Medallion Awards



## FREQUENTLY ASKED QUESTIONS

### Who Can Enter?

NCMPR members and nonmembers can enter. The creative effort/concept must have originated from a community or technical college or district or state governing organization for two-year colleges within their designated district. Entries may not be submitted through an ad agency; submissions should be made through a college, district or state governing association only.

### What to Enter?

- Entries must have been published, broadcast, displayed and used between **July 1, 2017 and June 30, 2018**.
- Entries must be new designs or publications in the entry year; those that represent previously submitted work with minor modifications will be disqualified.
- Entries must be original, creative work, without the use of templates that can be customized for individual college use.
- A contestant may submit as many entries in each category as desired. The same entry may not be submitted in two separate categories except as noted.

### What are the Entry Fees?

#### NCMPR Members

- Early-bird: \$30 per entry (for entries submitted and payment processed on or before July 16)
- Regular: \$35 per entry (for entries submitted and paid for after July 16 and by July 31)

#### Nonmembers \$70 per entry

### What are the Entry Deadlines?

**July 16** **Early-Bird**  
(Mail-in entries must be **POSTMARKED** on or before July 16. Electronic/online entries must be **UPLOADED** by midnight Eastern Time.)

**July 31** **Regular**  
(Mail-in entries must be **POSTMARKED** by the close of business on July 31. Electronic/online entries must be **UPLOADED** by midnight Eastern Time.)

### How Do I Get Started?

- 1) If this is **your first time** logging in to the award platform, go to <https://ncmpr-secure-platform.com>. Select **My Account** on the top navigation bar. Complete the required fields under **Create My Account**. If you don't find your college on the drop-down list, call the national office at 505-349-0500. You will receive an email confirmation that your account has been successfully set-up.
- 2) If you **submitted entries in the 2017 district Medallion or Paragon contest**, you will use your same username and password to log in. Go to <https://ncmpr-secure-platform.com> to log in under **My Account**.
- 3) NCMPR recommends you designate one individual from your college to submit and pay for all entries. When returning to the site, click on **My Account** to log in.

### How Do I Get a Receipt?

You may pay by check or by credit card.

- a) After processing payment you will receive a confirmation via email with a link to print your invoice/receipt.
- b) You may also go back to your account at any time to retrieve receipts/invoices by selecting "Invoices" on your account dashboard.

## WHAT'S NEW FOR 2018?

1. NEW Social Media category was added
2. Class schedule combined with Academic Catalog
3. Student Handbook category eliminated; enter under Specialty Publications
4. Entries will be judged by NCMPR member peers and industry experts

For more details, see the **Call for Entry brochure** on your district award page.

